

REGULATION FOR DOCTORAL STUDIES

UNIVERSITY OF PATRAS, DEPARTMENT OF CULTURAL HERITAGE MANAGEMENT AND NEW TECHNOLOGIES

(GG 2206/B' /13.06.2018)

The Doctoral Studies Programme of the Department of Cultural Heritage Management and New Technologies is organized and operates in accordance with the provisions of Law 4485/2017, the other relevant legal provisions and decisions, as well as the provisions of this Regulation.

The structure, organization and rules of operation of the Doctoral Studies Programme of the Department of Cultural Heritage Management and New Technologies of the University of Patras, as it was prepared by decision of the Assembly of the Department (No 37H / 25/4/2018) has been approved by the Senate of the University of Patras and has been published in the Government Gazette, posted on the website of the Department and communicated to the Ministry of Education, Research and Religious Affairs.

Article 1

General provisions

1.1 The Department of Cultural Heritage Management and New Technologies of the University of Patras provides the possibility of conducting doctoral studies in fields that fall within the research interests of the subject areas of the Department.

1.2 The PhD title is a public document and is awarded to one of the subject areas of the Department.

1.3 The PhD is an academic title which certifies the essential contribution of its holder to the evolution of key cognitive areas, the in-depth understanding of his/her scientific area and the development of an original dissertation in the field of sciences reflecting the interdisciplinary character of the Department: humanities, social and economic sciences, art and engineering sciences, new technologies sciences.

1.4 The PhD dissertation leads to the title: Doctoral Diploma in Cultural Heritage Management and New Technologies.

1.5 The General Assembly (GA), taking into account provisions of article 31 of Law 4485/2017, is responsible for the doctoral studies at the Department. The Doctoral Studies Programme of the Department of Cultural Heritage Management and New Technologies is organized and operates in accordance with the provisions of Law 4485/2017, the other relevant legal provisions and decisions in force, as well as the provisions of this Regulation.

1.6 The current issues of PhD studies are supervised by a 3-member Advisory Committee of Doctoral Studies Programme, which is proposed to the General Assembly (GA). The Committee of Doctoral Studies Programme appoints its president and is elected by the GA for a 3-year term.

1.7 The Committee of Doctoral Studies Programme has the oversight and responsibility of the Doctoral (PhD) Studies Programme. Particularly, the Committee:

a) evaluates all applications for PhD studies submitted at the Department and recommends to the GA the persons to be accepted as well as the composition of the 3-member Advisory Committees

b) supervises the course of PhD dissertations and recommends to the GA how to deal with specific cases

c) coordinates the inclusion of the doctoral candidates in the operation of the Department

d) submits to the GA, at the end of each academic year, a report regarding the performance of all the doctoral candidates (in collaboration with the supervising professors) for the course of PhD Studies Programme and for the progress of dissertations

e) suggests to the GA possible cases of suspension of studies and deletions, in accordance with the Regulation

f) suggests to the GA to 7-member Examination Committee with the assent of the 3-member Advisory Committee

g) organizes research seminars with the participation of all doctoral candidates

- h) ensures the application of the transitional provisions concerning candidates, who are subject to the status of possible previous Doctoral Studies Regulations
- i) processes a detailed Study Guide for PhD Studies Programme proposing it to the GA
- j) Manages current governance issues relating to the PhD Studies Programme
- k) draws up an annual summary report on the course of PhD Studies Programme and doctoral candidates, based on the detailed recommendations of the supervising professors, and suggests to the GA to take it into account.

Article 2

Target

2.1 Doctoral studies aim at the creation of high-quality and state-of-the-art scientific research as well as the training of scientists capable of contributing to the advancement and development of science and basic research. Graduates of the doctoral programmes are intended to serve the research, business and educational potential of the country and abroad. At the same time, the PhD programme is a source of academic prestige and international academic distinction for both the Department and the University in general and contributes to the qualitative and quantitative upgrading of research production

In particular, the Departmental PhD studies achieve:

- a) The promotion of research in the areas of scientific activities of the Department and the production of new knowledge.
- b) The training of young researchers capable of producing and processing this knowledge, with a view to reproducing the university community of cultural managers and cultural technologists.
- c) The creation of synergies, both with the undergraduate and postgraduate courses of the Department, as well as with the other postgraduate programmes of the School, the University of Patras and other universities, for the maximum possible activation of the resources of the Department.

d) The promotion of the potential of the Department in Greece and abroad through a programme that will provide: (i) knowledge of the important theoretical issues and the most important methods of analysis, which are at the heart of the interdisciplinary research of the Cultural Management, (ii) direct linking of the theoretical approaches to cultural policy issues; (iii) research and development of methods and technologies in the field of information technology and other sciences for the promotion of cultural evidence and the processing of relevant digital material.

e) To make the Department a pole of attraction for young researchers, as well as distinguished colleagues from Greece and abroad.

Article 3

Call for expression of interest for working on a PhD dissertation

3.1 The Department may announce nominations for doctoral candidates, which are published in the daily press and posted on the website of the Department.

3.2 The call for expressions of interest mentions: conditions, deadlines, necessary documents to be submitted, maximum number of doctoral candidates, application procedures and selection of doctoral candidates, additional obligations of doctoral candidates, clauses, and time limits for the completion of dissertations

3.3 Calls for expressions of interest may be repeated at regular intervals (usually at the end of each academic year)

Article 4

Conditions and entry criteria

4.1 The minimum formal qualifications of doctoral candidates are as follows:

a) BSc. (University or TEI) of the country or recognized as a foreign equivalent.

b) Postgraduate Diploma awarded by a national AEI or a degree awarded by an institution recognized by Δ.Ο.Α.Τ.Α.Π. (Hellenic NARIC) as an equivalent foreign institution, or possession of a unified and indivisible postgraduate degree in accordance with Article 46 of Law 4485/2017.

Article 5

Submission of applications

5.1 During each academic year, the candidate submits the relevant application to the Secretariat of the Department where he / she wishes to complete his / her PhD thesis, including a title and a general draft of the doctoral dissertation. The application shall state the proposed title, the proposed language of instruction, which may be different from the Greek, if it is allowed by the department, and the person proposed as a supervisor of the doctoral dissertation, who belongs to those entitled to supervise a PhD thesis, in accordance with the Article 7 of this Regulation. The evaluation process for doctoral candidates is continuous

The language can be Greek or English.

5.2 The required supporting documents submitted by each candidate are as follows:

- a) An application to the Secretariat of the Department
- b) Detailed curriculum vitae
- c) Draft of the proposed doctoral dissertation, including research interests and priorities
- d) Certificate of adequate knowledge of at least one official language of the European Union, preferably English
- e) At least two letters of recommendation from Professors or Lecturers of Greece or abroad, or A, B or C rank researchers from research centers under Article 13A of Law 4310/2014, including the research centers of the Academy of Athens, or recognized research centers or institutes abroad (in a folder enclosed by the provider of the reference letters)
- f) Copies of papers prepared in undergraduate and postgraduate study programmes

NOTE: Compulsory letters of recommendation may be requested as additional supporting documents

Article 6

Evaluation of applications

6.1 The Assembly of the Department classifies the applications submitted on the basis of the relevance of the research object, and appoints a 3-member Advisory Committee by category of applications. Each 3-member Advisory Committee, composed of members of the Faculty of the Department examines the respective applications and the accompanying documents and invites the candidates to interview. This committee then submits to the Assembly of the Department a detailed memorandum stating the reasons why each candidate must or should not be admitted, as well as the proposed supervisor, if he/she has not been nominated by the candidate

The Assembly of the Department, after obtaining the opinion of the proposed supervisor, taking into account the committee's memorandum, approves or rejects the candidate's request. The authorizing decision also defines the language of the doctoral dissertation.

6.2 The initial registration of the doctoral candidates will take place within twenty days from the date of the meeting of the Department during which it was decided to approve the applications of the candidates.

6.3 On imperative grounds of urgency, the application deadline may be extended within one month of the expiry of the time limit by decision of the relevant authority following a reasoned request from the person concerned.

6.4 The length of time from the appointment of the 3-member Advisory Committee to the submission of the doctoral dissertation and evaluation by the 7-member Examination Committee may not be less than three (3) full calendar years.

6.5. When assessing an application, the Committee of the PhD Studies Programme checks the above formal qualifications, possibly consults other faculty members to provide expert opinion, and takes into account

- a) candidate's academic profile and the qualifications;
- b) his/her GPA;

- c) his/her actual background to the subject areas of interest;
- d) other scientific activities;
- e) letters of recommendation, including that of the proposed supervisor of the dissertation,
- f) his/her potential for research work;
- g) the existence of a scholarship by a reputable institution;
- h) his/her personality and motivation as evidenced by the details of his/her curriculum vitae and a possible interview with the Commission.

6.6. The PhD Studies Committee recommends to the GA the final title of the dissertation, the field, the name of the supervising faculty member and the names of two other faculty members (of the host or other university), which will complement the 3-member Advisory Committee.

6.7. The general criterion according to which PhD Studies Programme applications are considered refers to the prospect of the applicant for long-term and productive research into the subject matter being treated by the Department.

Article 7

Doctoral thesis supervision

7.1 Full professors, associate and assistant professors in Greek Higher Education Institutes (HEI) have the right to supervise a PhD candidate, or A, B or C rank researchers from research centers under Article 13A of Law 4310/2014, including the research centers of the Academy of Athens.

7.2 In accordance with paragraph 1 of article 6 hereof, the Assembly of the Department assigns to the proposed supervisor the supervision of the doctoral dissertation and appoints a 3-member Advisory Committee as defined by the applicable legislation. The members of the Committee must have the same or relevant scientific specialty as the area of the candidate doctoral thesis.

The supervisor and two other individuals either full professors, associate or assistant professors of the host or other HEI are entitled to be members of the committee

(mentioned in the previous paragraph), as well as professors recognized as non-governmental non-profit institutions, who hold a doctorate degree, or A, B or C rank researchers from research centers under Article 13A of Law 4310/2014, including research centers, The Academy of Athens or recognized research centers or institutes from abroad which have the same or related subject matter and scientific work with the doctoral dissertation in question.

The Advisory Committee has at least one (1) member of the faculty from the first three ranks of the relevant Department.

7.3 The faculty member appointed as supervisor of a Doctoral Thesis must remedy the general thematic area relevant to his/her cognitive subject in which the Doctoral Candidate will prepare his/her thesis, while accepting his / her role he / she undertakes to dedicate the time it takes to properly and successfully guide the latter.

In the event that the Supervisor fails or is found to be unable to perform Supervisory Delegations for a long period of time, the Assembly of the Department shall under these circumstances and upon request by the doctoral candidate and the opinion of the suggested supervisor assign the supervision to another individual from the 3-member Advisory Committee even in excess of the maximum number of doctoral candidates who may be supervised by every supervisor.

In case the original supervisor moves to another HEI, or to another Department, or is retired, he/she continues to be a supervisor of the doctoral theses he/she has undertaken, and the title is awarded by the University to which the Department belongs, where the dissertation began.

7.4 The names of the doctoral candidates, the supervising members of the faculty or researchers, the titles of the doctoral dissertations and a short summary of them, as well as the members of the advisory committees, are posted by the Secretariat of the Department on the Institution's website both in Greek and English.

NOTE: Law 4485/2017 does not foresee the maximum number of supervised Doctoral Theses, but requires that there be provision for the maximum number of doctoral candidates per supervisor. The maximum number of Doctoral theses supervised by each faculty member is five (5) dissertations. The cases of co-

supervision of Doctoral Theses as a member of a 3-member Advisory Committee are not counted in the total

Article 8

Duration of Doctoral Studies

8.1 The duration of the doctoral degree may not be less than three (3) full calendar years from the date of appointment of the 3-member Advisory Committee. The maximum stay of the student in a Doctoral Programme is 8 (eight) years after the date of appointment of the 3-member Advisory Committee (excluding the periods the student is justifiably absent from the Programme due to illness or other serious reason; and the Assembly of the Department has approved the suspension of attendance)

After three (3) years, a specific justification by the 3-member Advisory Committee is required, as well as the submission of a timetable documenting the possibility of completion within 5 (five) or more years.

8.2 The candidate doctoral candidate is entitled to apply once for suspension of studies during his / her studies for exceptional cases upon his / her request to the Assembly of the Department. The Assembly of the Department considers the importance of the reasons for the suspension requested and, if accepted, determines the exact length of the suspension after which the candidate may continue his/her studies according to the conditions then in force. Otherwise, the candidate is deleted from the doctoral programme. During the suspension, all benefits are not implemented and might be implemented upon request of the person concerned

NOTE: Modification of the subject of the doctoral dissertation within the same cognitive area can be made by decision of the 3-member Advisory Committee and approved by the Assembly of the Department.

The change of the doctoral dissertation and the appointment of a new subject in a different field of study may be carried out at the request of the candidate and approved by the Assembly of the Department, following the agreement of the 3-member Advisory Committee. In this case, a new 3-member Advisory Committee is

appointed by the Assembly of the Department and the minimum time for the dissertation starts from the date of appointment of the new 3-member Advisory Committee.

Article 9

Candidates' Rights

9.1 Doctoral Studies are offered free of charge.

9.2 PhD Candidates are entitled up to five (5) full academic years from their first enrollment, all the rights and benefits provided for second-year students as defined in the relevant Regulations. Up to five (5) years after the completion of their PhD thesis, they retain access to university libraries and use of e-learning services.

9.3 Doctoral candidates who have no other medical and hospital care are entitled to full medical and hospital care in the National Health System (ESY), with the coverage of the relevant costs by the National Health Service Organization (Ε.Ο.Π. Υ.Υ), according to the legislation in force every time.

Article 10

Obligations of Doctoral Candidates

10.1 The candidate doctoral candidate should have his or her doctoral studies as his/her main scientific occupation.

10.2 The candidate doctoral candidate must renew his or her registration per academic year

10.3 Each year, the doctoral candidate within the deadline set by the Assembly of the Department, presents orally and submits in writing a detailed memorandum to the 3-member Advisory Committee on the progress of his doctoral dissertation. A copy of the memorandum, as well as comments from the Supervisory Committee or the 3-member Advisory Committee and progress reports, shall be documented in the applicant's personal file.

10.4 PhD candidates are required to present the stages of their research work at seminars organized by the relevant department (s) for this purpose.

10.5 Candidates should take part in seminars and conferences and seek internationalization and recognition of their research by aiming to publish in peer-reviewed journals.

10.6 At the proposal of the Departmental Assembly and a joint decision of the Ministers of Education and Religious Affairs and Economics and Economics, doctoral candidates may be offered a job as assistants to faculty members at undergraduate and postgraduate levels, with an hourly remuneration charged to the institution's budget.

NOTE: The Department may set additional obligations, e.g. Monitoring or participation in courses, workshops or seminars on the preparation of his / her doctoral thesis, interim submission of the PhD thesis dissertation, extension etc. (Article 45, paragraph 2 of the law 4485/2017).

Article 11

Deleting Candidates

The doctoral candidate may be deleted by a decision of the Assembly of the Department upon a reasoned recommendation of the 3-member Advisory Committee. The reasons for deletion include the following:

1. Using ideas, methods and results or copying part of the work of other scientists without mentioning them (submitting in the text of the Doctoral Thesis extensive plagiarised information).
2. Criminal acts that have been terminated by the doctoral candidate who expose and harm the University or the Department in which he / she is hosted.
3. Doctoral candidates who did not present and did not submit in writing progress reports of their dissertation did not attend the provided courses and did not conduct research for at least two consecutive semesters
4. Inadequate progress of the doctoral candidate, documented by at least two (2) continuous negative progress reports of the 3-member Advisory Committee) or in case the doctoral candidate does not respond to the educational and research tasks assigned by the Department. In particular, the Committee of PhD Studies

Programme, in cooperation with the Departmental Directorate General, creates the conditions for the work provision of the PhD candidates. This work will not exceed 5 hours a week. In the event that candidates fail to meet this minimum requirement without sufficient justification, the GA may, upon suggestion of the Committee of PhD Studies withdraw these candidates.

5. Submission of the application by the doctoral candidate.

6. When there is a proven PhD dissertation and in another Department the University with which no cooperation agreement has been signed.

7. When the time limits laid down in this regulation for the PhD thesis have exceeded.

Article 12

Plagiarism

12.1 The doctoral candidate is required to indicate in an appropriate manner whether he / she has used the work and the views of others. Copying is considered to be a serious academic misconduct. Plagiarism involves the copying of someone else's work, as well as the use of another's work - whether published or not - without proper reference. The copying of any documentary material, even from studies of other candidate/s, without reference, may constitute a decision of the Assembly of the Department to delete a doctoral candidate.

In the above cases, the Assembly of the Department may decide to ask the doctoral candidate to leave the meeting room after having been given the opportunity to report, orally or in writing, his/her views on the matter.

12.2 Any misconduct or violation of academic ethics is referred to address the problem at the Assembly of the Department. Infringements include copying or plagiarism and, in general, any violation of the intellectual property law by a candidate doctoral student during the course assignment or the PhD dissertation. (Senate's decision 115 / 25.4.2017, document No 318/11394 / 27.4.2017, on "The issue of mandatory use of the Ephorus application")

Article 13

Support and evaluation of the doctoral dissertation

13.1 Upon completion of the doctoral dissertation, the doctoral candidate submits a request for public support and evaluation. The 3-member Advisory Committee accepts or rejects the candidate's application. If the 3-member Advisory Committee accepts the candidate's application, he / she shall prepare a detailed introductory report and submit it to the Assembly of the Department requesting the appointment of a 7-member Examination Committee for the doctoral dissertation.

13.2 The members of the Board of Directors consisting of a 3-member Advisory Committee, except for the retired members, are members of the 7-member Examination Committee, which by decision of the Assembly of the Department are replaced by equal number of members who meet the criteria of the second and third subparagraphs of paragraph 2 of Article 7 of this Regulation , as well as four (4) additional members who meet the criteria of the second paragraph of Article 7 (2) of this Regulation. At least four (4) members of the 7-member Examination Committee must be Professors, of which at least two (2) must belong to the relevant Department. All members of the 7-member Examination Committee must have the same or relevant scientific specialty as the one in which the doctoral candidate has drafted his/her dissertation.

13.3 The process of public support presupposes the physical presence of at least four (4) members of the selection board, while the other members may also participate by videoconference. The doctoral dissertation is publicly supported by the doctoral candidate. The examination committee then meets without the presence of third parties, assesses the work in terms of quality, completeness, original thinking and its contribution to science and, on the basis of these criteria, approves it, by a majority of at least five (5) members of its members

Retired members of the 3-member Advisory Committee who have been replaced according to paragraph 2 may attend the meeting without the right to vote.

13.4 The 7-member Examination Committee shall hold minutes containing the opinions of all its members on the originality and contribution of the thesis, the

reasoned positive or negative vote of each member and the final decision of the Selection Board. The official nomination of the candidate to gain a PhD is made by the Assembly of the Department based on the minutes of the 7-member Examination Board.

13.5 The doctoral dissertation is evaluated as successful or unsuccessful.

13.6 The mark on which the students are evaluated, after successful support of their doctoral dissertation, can be either Very Good or Excellent.

13.7 In its decision, the 7-member Examination Committee: a) may approve the doctoral dissertation as submitted, awarding the degree. For this purpose, at least five members of the 7-member Examination Committee are required to agree. (b) may request modifications as a condition for approval. c) may refuse to approve it. In the case where modifications are requested, a reasonable period of time, no longer than six (6) months, is given to the doctoral candidate to make the necessary changes, so the Committee meets again for its final decision. In this case, the second meeting of the 7-member Examination Committee can also be take place without physical presence.

13.8. Prior to submitting the application for admission to gain a PhD , candidates who have completed all PhD theses must submit copies of their Doctoral Theses.

to the Departmental Library and the National Documentation Center (EKT).

Article 14

Awarding a PhD to doctoral candidates

14.1 The doctoral candidate is required to submit to the Secretariat of the Department the supporting documents offered in Appendix 1.

14.2 The Assembly of the Department awards the PhD to the candidate during a public session of the Department. The Head of the Department shall present to the Board the minutes certifying the successful completion of the procedure and the oral presentation and evaluation of the Doctoral Thesis, followed by the candidate's nomination to become a holder of a PhD.

14.3 The inauguration ceremony follows the Standards of Relevant Decisions of the Senate of the University of Patras.

14.4 The doctoral candidate, prior to his / her nomination and appointment by the Assembly of the Department, may apply for getting hold of a certificate of successful completion. The PhD candidate is awarded a copy of a PhD degree. The PhD is signed by the Rector, the Head of the Department and the Secretary of the Department.

14.5. Doctoral degrees awarded by the PhD Studies Programme have the form prescribed by the Law and the decisions of the Senate of the University of Patras. Together with the PhD awarded in accordance with the law and this Regulation, after the successful completion of the Doctoral Thesis, an official translation of the Doctoral Degree is given in English, where the holder of the Doctoral Degree in Cultural Management and Technology is nominated as a holder of a PhD in Culture Management and Technology.

NOTE: Additional procedures or submissions may be defined in complementary regulations of the Department, e.g. corrections, additions, changes before the final submission, summaries, translations, publication procedure for the public presentation/defence, number of reprints submitted by the doctoral candidate at the Department, the Library of the University of Patras, the National Documentation Center etc.

Article 15

Supervision of Doctoral Thesis

15.1 For the development of doctoral dissertations under supervision, the Department of Cultural Heritage Management and New Technologies may cooperate with other Departments of Higher Education Institutions, the research centers and institutes of Article 13A of Law 4310/2014, including the research centers of the Academy of Athens. The administrative responsibility of the doctoral dissertation is assumed by one of the cooperating institutions, a supervisor is appointed by each partner institution and the completion of the dissertation lasts at least three (3) years from the appointment of the supervising members.

Researchers

Issues related to the dissertation process, in relation to the selection of the doctoral candidate to the doctoral degree programme and the granting of a single or separate title in the case of cooperation between Institutions, are provided in the relevant Special Protocols on Cooperation which is drawn up by the co-operating Departments / Bodies and is approved by the relevant Senate and the collective management bodies of the Research Centers.

15.2 By decision of the Minister of Education, Research and Religious Affairs, published in the Government Gazette, all relevant issues concerning the dissertation of doctoral theses are determined by co-supervision with recognized institutions or research centers and institutes of the rest of the world.

Article 16

Transitional provisions

16.1 The PhD Candidates after the approval of the current Doctoral Studies Regulations are treated in accordance with the provisions of Law 4485/2017 and these Regulations.

16.2 Matters not regulated by this Regulation shall be regulated by the relevant departments of the Department in accordance with applicable law.

SUGGESTION: Doctoral candidates who have exceeded the maximum duration of completing their PhD dissertation are required to complete it.

Article 17

Academic Evaluation of the Programme

The overall assessment of the operation of the PhD Studies Programme shall be under the responsibility of the PhD Studies Programme. The main objective of the evaluation is to improve the PhD Studies Programme by recording the benefits and disadvantages of the Programme and making specific proposals for improvements. The academic evaluation process is divided into internal evaluation and external evaluation and its results are put to the discretion of the GA.

2. Internal evaluation: (a) Evaluation of the functioning of the PhD Studies Programme. Through anonymous questionnaires and written comments and suggestions, the doctoral candidates assess the overall functioning of the PhD Studies Programme at the end of every second year.

3. The external evaluation: Every five years, the GA, following the suggestion of the Committee of the PhD Studies Programme, appoints an external evaluation committee, chaired by a university professor abroad. The evaluation committee shall take into account the flow of the program, the quality of the courses, the seminars conducted, the publications of the teaching and research staff and the PhD candidate, the logistical infrastructure of the Programme and, in general, all the indicators, and report its findings and recommendations for the revision and adaptation of the PhD Studies Programme, submitted to the GA.

4. The results of the evaluation are used with the required academic discretion from for the purposes of the overall evaluation of the PhD Studies Programme.

Article 19

Copyright of the doctoral dissertation

The copyright of the doctoral dissertation, after its completion (with the exception of the right to exploit the project economically remaining in the PhD candidate), belongs at the same time to the author and to the Department of Cultural Heritage Management and New Technologies of the University of Patras. Data management belongs jointly to the doctoral candidate and the first supervisor of the doctoral thesis who represents the Department of Cultural Heritage Management and New Technologies of the University of Patras and is defined by the Responsible Statement and the relevant agreement that is co-signed. During the development of PhD thesis dissertation, the copyright belongs to the Department of Cultural Heritage Management and New Technologies, which maintains it in the case of the deletion of the PhD candidate before its completion and a proven completion of a PhD dissertation in the same subject matter later in another Department or the University with which no relevant agreement has been signed in cooperation.

Article 20

Annexes

APPENDIX 1: Supporting Documents for Doctoral Dissertation

APPENDIX 2: Terms of Writing and Publication of Doctoral Theses at the University of Patras

APPENDIX 3: Annual progress report

APPENDIX 4: Judgment

APPENDIX 1: Supporting Documents for Doctoral Dissertation

- Copies (7) Doctoral Dissertations to members of the 7-member Examination Board
- Copy of Doctoral Thesis at the Library of the University of Patras in printed and electronic form
- Completion and printing of the certificate of submission of the programme nemertes (via the Internet) at the University of Patras website www.lis.upatras.gr and submission to the Secretariat of the Department signed by the Library
- Copy of Doctoral Thesis in paper and electronic form at the Secretariat of the Department
- Submission of the PhD thesis on inventory management available at the WWW.EKT.GR - NATIONAL ARCHIVE OF DOCTORAL DISSERTATIONS, at the Secretariat following the action of the Secretariat of the Department as well as submission of a copy of the Doctoral Thesis in printed and electronic form
- Copy of PhD thesis abstract (Greek and English) for the website of the Department
- Submission of student identity card, health booklet, card and keys at the Secretariat of the Department, dealing with pending issues in relation to services of the Central administration (Student Center, Department of Student Welfare, Library and Information Center).

APPENDIX 2: Terms of Writing and Publication of Doctoral Theses at the University of Patras

APPENDIX 3: Annual progress report Doctoral Studies Programme

DEPARTMENT.....

SCHOOL OF UNIVERSITY OF PATRAS.....

Date:.....

(To be completed by the Department)

Protocol Number. (To be completed by the Department)

ANNUAL PROGRESS REPORT OF THE CANDIDATE (To be completed by the Candidate Doctor)

Name /Surname:

Date of acceptance by the Assembly of the Department / Minutes:

Date of appointment of a 3-member Advisory Committee & Minutes of the meeting:

Planned year of completion of the TD:

Members of the 3-member Advisory Committee:

A. Supervisor:

B. Member:

C. Member:

Title of Doctoral Thesis:

1. Summary of Thesis (15 lines).
2. Description of current academic year progress (up to 2 pages).
3. Summary of new results. (15 lines).
4. Publications, participation in conferences, workshops
5. Brief reference to time scheduling and possible delays. (15 lines).

Signatures:

1. PhD Candidate (Name / surname and signature):

Date

2. 3-member Advisory Committee

A. Supervisor (Name / surname and signature):

Date

B. Member (Name / surname and signature

Date

C. Member (Name / surname and signature):

Date

APPENDIX 4: Judgment

MINUTES OF MEETING OF THE FIRST EXAMINATION COMMITTEE ON THE FINAL EVALUATION AND CRITICAL ASSESSMENT OF THE CANDIDATE'S PhD THESIS

The 7-member Examination Committee, which was appointed on

Meeting of the Convention met on ... / ... / and at in room

and the following members were present:

1) (supervisor)

2)

3)

4)

5)

6)

7)

He/She is called and enters the room on and develops for minutes, as defined by the 7-member Committee of Inquiry, the content of the dissertation, entitled ".....
.....

Then the the 7-member Examination Committee questions the doctoral candidate regarding the content of the dissertation, which aim to control the candidate's scientific composition, the knowledge of the dissertation theme and the related issues of the relevant scientific field.

After the end of the development of the candidate's arguments, the doctoral candidate leaves the room and the supervisor / professor (s) and / ., who proposes that the candidate should be considered as successful as the dissertation is an essential contribution to science. This is in line with the other members of the 7-member Examination Committee.

Following the above, the supervisor / person / Mr/ Mrs. puts the question to the vote "if the candidate doctoral candidate, Mr. / Mrs ,has Succeeded. "

The members of the 7-member Examination Committee vote after a draw, starting with the letter:

- 1) YES / NO
- 2) YES / NO
- 3) YES / NO
- 4) YES /NO
- 5) YES / NO
- 6) YES / NO
- 7) YES / NO

The supervisor, Mr. / Mrs announces that the doctoral candidate, Mr. / Mrs , has succeeded, as the present members of the examination board, who also had the right to vote, voted in the affirmative.

After the above result of the vote, the 7-member Examination Committee decides that Mr/Mrs has succeeded. After the above result of the vote, the examination board decides to award to Mr. / Mrs the title of the Doctor of Philosophy and proposes to the Assembly his / her self-proclaimed title to gain a PhD

Sincerely,

THE OFFICIAL EXAMINATION COMMITTEE

SUPERVISORS

- 1)
- 2)
- 3)

Special thanks to Dr. Rania KATSARA, ESP/EAP tutor (University of Patras) for volunteering to translate this document in english.

4)

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6)

7)